



MEMORANDUM

TO: Board of Directors

FROM: Gerald Grijalva, General Manager

SUBJECT: Consent Item: Disbursements – August 2021

PRESENTER: Jose F. Hernandez, Chief Financial Officer *JFH*

DATE: September 23, 2021

DISBURSEMENT REPORT:

Disbursements					
Aug-21					
Classification	Payment Method	Checks	EFTs	Voids	Grand Total
Account					
Capital Outlays					
12210 Land	\$	890,312.80			\$ 890,312.80
21140 Retainage Payable		36,994.02			36,994.02
92005 Exp - Computer Equip & Softwar				-	-
92035 Exp - Buildings		7,618.21			7,618.21
92045 Exp - Solid Waste Cont		30,696.06			30,696.06
92049 Meters New Install		9,750.00			9,750.00
92060 Exp - Construction in Progress		215,803.00			215,803.00
92063 Design and Feasibility		343,581.93			343,581.93
92065 Exp - CIP Engineering Fees		102,613.32			102,613.32
92079 Exp - WIP ERP System		6,051.95			6,051.95
Capital Outlays Total	\$	1,643,421.29		\$ -	\$ 1,643,421.29
Cost of Water and Other Water Related Disbursements					
51150 Cost of Water	\$	415,623.60			\$ 415,623.60
51160 Cost of Sewer - El Paso Water		194,312.97			194,312.97
51161 Cost of Sewer - Tornillo		551.40			551.40
Cost of Water and Other Water Related Disbursements To	\$	610,487.97			\$ 610,487.97
DEBIT CARD ACCOUNT					
11170 Debit Card Account			\$ 600.00		\$ 600.00
DEBIT CARD ACCOUNT Total	\$		600.00		\$ 600.00

Lower Valley WATER DISTRICT

Employee/Employer Compensation				
11163 Payroll - FNB			\$ 269,437.50	\$ 269,437.50
20004 Insurance Payable	17,068.54			17,068.54
21250 Federal Withholding		26,745.75		26,745.75
21260 FICA Withholding		53,809.50		53,809.50
21295 Employee Garnishment Payable	4,179.67			4,179.67
21305 Union Dues Payable	187.00			187.00
21327 Retirement Plan Payable TCDRS		76,103.37		76,103.37
61750 Unemployment Tax		4,961.35		4,961.35
61810 Workers Compensation	6,882.00			6,882.00
61811 Employee Assistane Program	367.72			367.72
Employee/Employer Compensation Total	\$	28,684.93	\$ 431,057.47	\$ 459,742.40
Inventory				
11450 Inventory - Materials	\$	8,303.65		\$ 8,303.65
Inventory Total	\$	8,303.65		\$ 8,303.65
Landfill				
51155 Cost of Waste Collection -Res	\$	67,176.90		\$ 67,176.90
51156 Cost of Waste Collection-Com		40,191.98		40,191.98
Landfill Total	\$	107,368.88		\$ 107,368.88
M & O Disbursement				
61110 Administration Fees	\$	500.00	\$ 2,931.45	\$ 3,431.45
61120 Advertising		5,343.00		5,343.00
61150 Audit & Accounting		17,496.00		17,496.00
61170 Fuel Expense Diesel		8,276.44	16,600.16	24,876.60
61171 Fuel Expense Gasoline		2,891.21	5,517.95	8,409.16
61200 Building Repair & Maintenance		14,304.31	1,956.45	16,260.76
61210 Towing Service		350.00		350.00
61220 Tires		6,920.00		6,920.00
61230 Computer Equip. & Accessories		846.70		846.70
61250 Contracted Services		13,564.15	19,939.30	0.00
61300 Education and Seminars		11,070.00		11,070.00
61350 Equipment Rental		30,650.87		30,650.87
61400 Insurance - General		14,633.21		14,633.21
61430 Legal Fees		10,196.63		10,196.63
61450 Licenses and Fees		4,238.25		4,238.25
61456 Bacteriological Sample Testing			299.94	299.94
61480 Office		2,284.49	52.05	2,336.54
61560 Physicals & Background		728.00		728.00
61570 Postage		19,254.00		19,254.00
61600 Comp Services & Licenses		14,389.49		14,389.49
61625 Public Relations - Meetings			981.54	981.54
61627 Employee Relations		57.97		57.97
61640 Repair & Maint. - Auto		922.14	4,571.56	5,493.70
61645 Repair & Maint. - Equipment		14,102.29		14,102.29
61646 Repair & Maint. - Outsourced		6,617.88		6,617.88
61671 Fee of Office		1,500.00	450.00	1,950.00
61723 Safety Supplies		666.12		666.12
61725 Small Tools		167.24	475.88	643.12
61728 Supplies		8,637.35	1,084.53	9,721.88
61755 Uniforms		1,918.96		1,918.96
61760 Utilities - Ht, Lgt, Wtr			21,615.80	21,615.80
61770 Utilities - Telephone & Fax		7,313.97		7,313.97
61821 Decommissioning		3,750.00		3,750.00
M & O Disbursement Total	\$	223,590.67	\$ 76,476.61	\$ 0.00
			\$	300,067.28

Lower Valley

WATER  DISTRICT

Others				
11395 Prepaid Sales Tax - Garbage		\$ 37,536.18		\$ 37,536.18
21110 Accounts Payable - Other	450.00			450.00
21125 Due to Customer	4,894.22		-	4,894.22
Others Total	\$ 5,344.22	\$ 37,536.18	\$ -	\$ 42,880.40
Sinking				
11192 Sinking Fund - FNB		\$ 300,000.00		\$ 300,000.00
Sinking Total		\$ 300,000.00		\$ 300,000.00
Grand Total	\$ 2,627,201.61	\$ 845,670.26	\$ 0.00	\$ 3,472,871.87